

Committee: COMMUNITY & LEISURE COMMITTEE

Agenda Item

Date: October 25th, 2005

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Title: **IMPLEMENTATION OF NEW
CONSTITUTION**

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Item for decision

Summary

This report advises the Committee of the need to report back to the Full Council at its meeting in December regarding issues relating to the implementation of the new Constitution following the Council decision taken on 18th October 2005. It recommends a number of suggestions to assist the new Community Committee with its work.

Recommendations

1. That the Museum Resource Centre Task Group and the Bridge End Gardens Task Group continues to meet until conclusion of their tasks and make recommendations to the Community Committee.
2. That, the Museum Management Task Group and the Community Achievement Awards Panel are redefined as Work Groups and report to Community Committee.
3. That any presentation takes place prior to the meetings of the Community Committee allowing meetings to commence at 7.30 p.m.
4. That the Community Committee advises Officers to notify Members of issues 'for noting' in the Members Bulletin.

Background Papers

The following papers were referred to by the author in the preparation of this report and are available for inspection from the author.

1. Constitution of the Council adopted 18th October 2005.
2. Relevant minutes of the previous Community & Leisure Committee.

Impact

Communication/Consultation	Existing arrangements should be continued.
Community Safety	None.
Equalities	None.
Finance	None.
Human Rights	None.
Legal Implications	None.
Ward-specific impacts	All.
Workforce/Workplace	It is anticipated that there will be an increase in meeting attendance for officers.

Situation

1. This report is presented to the Committee in order for the Committee to make suggestions to the Council to ensure that the new Community Committee operates efficiently.
2. All of the current functions of the Community & Leisure Committee will transfer to the new Community Committee. In addition, there will be significant other responsibilities for this Committee.
3. As the new Committee is expected to deal with policy and strategic decisions it will be necessary to structure the agenda so that the Committee can concentrate on its prime duty.
4. The Committee may be required to allocate time on an as and when basis on issues that emerge from the Area Panels.

Current Task Groups

5. The Community & Leisure Committee has the following task groups currently: Bridge End Gardens and Museum Resource Centre; both are active and operating on a task and finish basis and will transfer to the Community Committee.

Work Groups

6. The Museum Management Task Group has ongoing work and the Community Awards Achievement Panel has an annual task. As both or these are ongoing in their work they are redefined, as Work Groups and they will also transfer to the Community Committee.

Other Issues

7. In order to assist the new Community Committee with its workload I would suggest that the Committee recommends that as a general principle, any presentation takes place prior to the normal 7.30 p.m. start of the meeting. Otherwise the Community Committee may not be in a position to commence its work until well into the evening.
8. In an attempt to keep the agenda focussed on policy/strategic decisions, I would suggest that issues for noting only should be reported to Members via the Members Bulletin. This will impose a discipline on officers to ensure this facility is used.

Risk Analysis

9. The following have been assessed as the potential risks associated with this issue.

Risk	Likelihood	Impact	Mitigating actions
That members may consider they are not well informed about the services	Medium	High	Members brief will include items for noting.
That members may consider that too much authority is delegated to officers	Medium	High	Members may call in items to have items determined by Committee.